



Clean Water State Revolving Fund (CWSRF)  
2025 CWSRF Application 2



**Information Request for Standalone  
Fiscal Sustainability Plans (FSP) & Climate Adaptation Plans (CAP)  
DEADLINE FOR SUBMITTAL: 5:00 PM April 18, 2025**

*This information request is to be completed by loan applicants that are not requesting financial assistance for an infrastructure (construction) project and are interested in receiving principal forgiveness for a standalone FSP and/or a CAP.*

To properly evaluate and rank infrastructure projects for potential CWSRF funding and possible loan principal forgiveness (PF), the Department of Environmental Protection (DEP) needs specific information submitted on the project. **A separate Project Information Request Form should be completed for each project**, e.g. treatment plant upgrades or collection system upgrades.

The completed form(s) **must be e-mailed** to, [Maine.CWSRF.Grants@maine.gov](mailto:Maine.CWSRF.Grants@maine.gov), by **5:00 p.m. April 18<sup>th</sup>, 2025**. If you have any questions regarding the submittal process, please email [Maine.CWSRF.Grants@maine.gov](mailto:Maine.CWSRF.Grants@maine.gov) or contact Brandy Piers at (207) 287-6093.

**Project Name:** \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_

**Applicant Unique Entity Identifier (UEI) from <https://sam.gov/content/home>:** \_\_\_\_\_

**Name and title of contact person for applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

*If an Engineering Firm has been selected, please state the firm's name and project manager.*

**Name of Engineering Firm:** \_\_\_\_\_

**Name and title of engineer contact:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Town:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

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**Section 1 – Sewer User Rates and Median Household Income:**

*(This section and the attached CWSRF FSP & CAP Loans Only User Rate Calculator, must be completed and submitted to the Department to be eligible for CAP or FSP principal forgiveness.)*

Since the standalone CAPs and FSPs do not have infrastructure (construction) projects associated with them, it is difficult to prioritize the applications for funding using the Department’s Environmental Priority Point System. With limited funding for principal forgiveness, the Department still needs to prioritize the applications and will be doing so based on the applicant’s Affordability ranking. See Attachment 1 for Affordability ranking details. One of the key affordability criteria is the applicant’s sewer user rate. To establish the rate, the Department has adopted a standard method for assessing the sewer user rate using Equivalent Dwelling Units (EDUs), sometimes referred to as Equivalent Domestic Units by other funding agencies.

**A. Total Annual EDU Sewer User Rate (\$/yr.):** \$\_\_\_\_\_ per year.  
*(located on line 13 of the CWSRF FSP and CAP Loans Only User Rate Calculator)*

*Note: Sewer User Rates submitted by CSO communities will be compared to the CSO annual report.*

**B. Estimated Population Served:**

What is the population served by the utility? \_\_\_\_\_

**C. Service Area Median Household Income (MHI):** \$\_\_\_\_\_

*(Include MHI Data from the community. When available, the income data presented to the Department shall be prioritized in this order:*

*1) A State approved system-wide income survey that was finalized within the past five years. Exceptions may be made for surveys outside the five-year window if this project was on a previous IUP.*

If the applicant’s MHI data is from an approved system-wide income survey, identify the organization that conducted the survey and the date it was finalized.

**Organization:** \_\_\_\_\_ **Date Survey Completed:** \_\_\_\_\_

*2) Census Designated Place (CDP) data, if the sewered area closely approximates the CDP area; then*

*3) Town data.*

*CDP and town data shall be from the U.S. Census Bureau – <https://data.census.gov/cedsci/> enter: **dp03: selected economic characteristics “Your Town & State”**, select Product: **2023 ACS – 5 Year Estimates Data Profiles***

**D. Loan Commitment Date:** For the successful applicant to be guaranteed **ANY** CWSRF funding and to receive any offer, the applicant must enter a binding loan commitment (closing date) with the Maine Municipal Bond Bank (MMBB) by September 30, 2026.

Is the applicant prepared to enter a loan commitment with the MMBB by September 30, 2026?

Yes No

